

# NATIONAL SUN YAT-SEN UNIVERSITY

## College of Science Guidelines for Selection, Continuing and Dismissal of Dean

Amended and approved by the 3<sup>rd</sup> College General Meeting on April 27, 2007, School Year 95.

Amended and approved by the 4<sup>th</sup> College General Meeting on May 29, 2007, School Year 95.

Amended and approved by the 1<sup>st</sup> College General Meeting on December 20, 2010, School Year 99.

Amended and approved by the 1<sup>st</sup> College General Meeting on September 23, 2013, School Year 102.

- I. This set of guidelines is specifically issued in accordance with guidelines for selections, appointment renewals, and appointment terminations of all-level academic heads of National Sun Yat-sen University (NSYSU).
- II. Except for college dean appointment renewal being processed in accordance with Article VI of the present guidelines, a college dean selection committee shall be established following approval of the president five months prior to completion of the term or within three month of a vacant dean position. Two to three professors shall be selected by the committee and the candidates shall be forwarded to the president, who will then select one of the reported candidates and appoint he/she to serve as the dean of the college.
- III. The college dean selection committee is comprised of eight full-time faculty representatives of the college and one professor from outside the college. One full-time faculty representatives shall be recommended by each department/institute of the college, and the rest of the representatives shall be selected among full-time faculty members of the college and determined by highest amounts of votes received (limited to a maximum of one voted representative from each department/institute). The member from outside the college is invited by selection committee members to serve the position. The committee members shall nominate one of the members to serve as the convener.  

In the case of a member of the selection committee being nominated as a candidate of the college dean, he/she shall resign the member position and be replaced by another committee member recommended by his/her respective unit.
- IV. The dean of the college serves with terms. In general, each term lasts for three years and may be re-appointed once. For a term that begins in mid-semester, the effective date of the term is the day when the president approves. If no college dean candidate is selected within the specified period, the president shall appoint an adequate person of the university to temporarily serve the position until a new head is selected and takes the office.
- V. Affairs relevant to college dean selection shall be specified by the college dean selection committee. A meeting may only be organized when two thirds of the committee members are present. The members shall attend meetings in person. A member may not ask another person to represent himself/herself for attending meetings.
- VI. A collage dean appointment renewal due to completion of the term, or termination of appointment due to significant reason(s) shall be processed in references to guidelines for selections, appointment renewals, and appointment terminations of all-level academic heads of NSYSU.
- VII. For items not specified in the present guidelines, please refer to guidelines for selections, appointment renewals, and appointment terminations of all-level academic heads of NSYSU.
- VIII. The present guidelines shall be implemented following approvals of college general meetings and the authorization of the president. The same procedure shall be carried out when amendments are to be made.